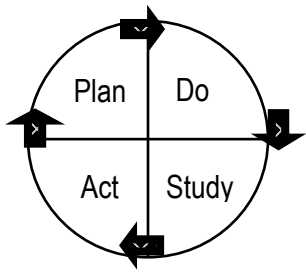


# 30-60-90 DAY PLAN

<b>30 DAY</b>	Overall Goal:	<b>TASKS TO ACHIEVE GOAL:</b>	<b>RESPONSIBLE PARTY:</b>
		1.	○
		2.	○
		3.	○

<b>60 DAY</b>	Overall Goal:	<b>TASKS TO ACHIEVE GOAL:</b>	<b>RESPONSIBLE PARTY:</b>
		1.	○
		2.	○
		3.	○

<b>90 DAY</b>	Overall Goal:	<b>TASKS TO ACHIEVE GOAL:</b>	<b>RESPONSIBLE PARTY:</b>
		1.	○
		2.	○
		3.	○



## PDSA WORKSHEET

Team Name:	Date of test:	Test Completion Date:
Overall team/project aim:		
What is the objective of the test?		

### PLAN:

Briefly describe the test:

How will you know that the change is an improvement?

What driver in the initiative key driver diagram does the change impact?

What do you predict will happen?

### PLAN

List the tasks necessary to complete this test (what)	Person responsible (who)	When	Where

Plan for collection of data:

### DO: Test the changes.

Was the cycle carried out as planned?  Yes  No

Record data and observations.

What did you observe that was not part of our plan?

### STUDY:

Did the results match your predictions?  Yes  No

Compare the result of your test to your previous performance:

What did you learn?

### ACT: Decide to Adopt, Adapt, or Abandon.

Adapt: Improve the change and continue testing plan.  
Plans/changes for next test:

Adopt: Select changes to implement on a larger scale and develop an implementation plan and plan for sustainability

Abandon: Discard this change idea and try a different one