

**NICU Charge Nurse Checklist for admission for a PUI infant:**

- o Call NICU Management-
  - o Dede 433-9882 and Dr. Batton 361-8061
- o Notify the covering neonatologist/NNP of the expected delivery
- o Call the Command Center (ext. 76697) to inform of admit and need of staff member to monitor donning and doffing of PPE.
- o Identify the team (MD & RN) to attend the delivery (Team 1) and the team (MD & RN) to bring the baby to the NICU (Team 2).
- o Team 2 RN will admit the infant.
- o Ensure all admission supplies are in A8
- o Do NOT take procedure cart into A8
- o Contact maintenance (ext. 45359 during the day/operator at night) to confirm that negative airflow is working in A8 and that the alarm is turned on.
- o Ensure that maintenance has placed a physical seal around the door between A8 and the rest of pod A
- o Ensure Personal Protective Equipment (PPE) is readily available in the A8 anteroom, including PAPRs, gowns, hair covering, gloves, eye coverings and surgical masks. Call central to order PAPR's (3).
- o Ensure the NICU nurse assigned to care for the infant has been fitted and has an appropriately sized N-95 mask/PAPR.