**Birth Equity Meeting Agenda**

Institution/Hospital

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**August 2021**

Date:

Attendance:

|  |  |  |
| --- | --- | --- |
| Topic/Agenda item | Discussion points/notes | Next steps (Timeline & Responsible person) |
| Data collection  | * Baseline data – where are we?
	+ Hospital level entry been completed?
* Monthly active initiative data
	+ Who will be submitting data (due 9/15)
	+ Any assistance or barrier for data submission the team needs to address?
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| 30/60/90 day creation | * Review the [ILPQC BE 10 Steps to Getting Started](https://ilpqc.org/ILPQC%202020%2B/Birth%20Equity/10%20Steps%20to%20Getting%20Started%20with%20the%20ILPQC%20Birth%20Equity_FINAL_5.17.pdf)
* Create 30/60/90day plan based on 10 Steps
* Any barriers anticipated? If so, how can we overcome these barriers?
* What are our next steps to move our 30/60/90day plan forward?
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| Next Steps | * Upcoming meeting dates
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Next Meeting Date/time:

Next Meeting Link/Location: