**Birth Equity Meeting Agenda**

Institution/Hospital

Logo Here

**April 2022**

Date:

Attendance:

|  |  |  |
| --- | --- | --- |
| Topic/Agenda item | Discussion points/notes | Next steps (Timeline & Responsible person) |
| Data collection  | * Baseline data – where are we?
	+ Hospital level entry been completed?
* Monthly active initiative data
	+ Who will be submitting data (due 4/15)
	+ Any assistance or barrier for data submission the team needs to address?
 |  |
| 30/60/90 day creation | * Review the Engaging patients and community in QI / Birth Equity work within the BE toolkit
* Create 30/60/90day plan based on how to Engaging patients and community in QI / Birth Equity work
* Any barriers anticipated. If so, how can we overcome these barriers?
* What are our next steps to move our 30/60/90day plan forward?
 |  |
| Next Steps | * Upcoming meeting dates
 |  |

Next Meeting Date/time:

Next Meeting Link/Location: